

SAMPLE
Contract Change Order Memorandum – PG Polymer Modified Asphalt

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

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CONTRACT CHANGE ORDER MEMORANDUM

CEM-4903 (REV 06/2006)

DATE

TO Required information Deputy District Director, Construction		File	
From Required information		E.A. Required information	
		CO-RTE-PM Required information	
		FED NO. Required information	
CCO No. CC	Supplement No. SS	CCO Category Code: CJSB	Contingency Balance (including this change): \$ Required information
CCO Amount \$0.00 (No cost Change)		<input type="checkbox"/> Increase <input type="checkbox"/> Decrease	Headquarters Approval Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Supplemental Funds Provided None		Is this request in accordance with environmental documents? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Original Contract Working Day(s) Required information	Time Adjustment This Change Day(s)	Previously-Approved CCO Time Adjustments Required information Day(s)	Percentage Time Adjusted to Date (Including This change) Required information %
		Total Number of Unreconciled Deferred-Time CCO's (Including this change) Required information	

This Change Order Provides for (Use additional pages as needed):

Replacing PBA_____ with PG ___-___PM with concurrence from the district materials engineer. The contractor requested this change. A modification in contract specifications is necessary to implement this change. Amendments to Section 92, "Asphalts," of the 2006 *Standard Specifications* are included as part of this change. This is in accordance with the Division of Construction memorandum CPD 06-11, which provides blanket authorization to issue and approve this particular change.

This change affects all items of work made with asphalt.

This change has been approved under a statewide blanket prior approval by Mr. Jason Dietz, FHWA, for projects that include federal funding. A copy of the approval, dated 09/21/2006, for this change is attached.

There will be no cost or credit to the State because of this change. Contract time will not be adjusted because of this change.

CONCURRED BY:		ESTIMATE OF COST	
Construction Engineer/ Bridge Engineer	Date	<u>This Request</u>	<u>Total To Date</u>
Required information	Required information	Items	0.00
Project Engineer	Date	Force Account	0.00
Required information	Required information	Agreed Price	0.00
Project Manager	Date	Adjustment	<u>0.00</u>
Required information	Required information	Total	<u>0.00</u>
FHWA Representative	Date	FEDERAL PARTICIPATION	
Jason Dietz (if federally funded)	09/21/06	<input checked="" type="checkbox"/> Participating <input type="checkbox"/> Participating in Part <input type="checkbox"/> None <input type="checkbox"/> Non-Participating(Maintenance) <input type="checkbox"/> Non-Participating	
Environmental	Date	FEDERAL SEGREGATION (If more than one funding source or P.I.P. type)	
Not Required	Not Required	<input checked="" type="checkbox"/> CCO Funded Per Contract <input type="checkbox"/> CCO Funded as Follows	
Other (Specify)	Date	Federal Funding Source	Percent
Required information District Material Engineer	Required information	Not Required	Not Required
HQ Or Dist. Prior Approval By	Date		
Not Required	Not Required		
Resident Engineer Signature	Date		
Required information	Required		

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