

CHANGE ORDER MEMORANDUM

CEM-4903 (REV 2/2014)

Page 1 of 2

DATE

TO			FILE	
			CONTRACT NO. _____	
FROM			CO-RTE-PM _____	
			FED NO. _____	
CHANGE ORDER NO.	SUPPLEMENT NO.	CATEGORY CODE	CONTINGENCY BALANCE (Including this change)	
			\$ _____	
CHANGE ORDER AMOUNT			HEADQUARTERS APPROVAL REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
\$ _____ <input checked="" type="checkbox"/> INCREASE <input type="checkbox"/> DECREASE				
SUPPLEMENTAL FUNDS PROVIDED			IS THIS REQUEST IN ACCORDANCE WITH ENVIRONMENTAL DOCUMENTS? <input type="checkbox"/> YES <input type="checkbox"/> NO	
\$ _____				
ORIGINAL CONTRACT TIME:	TIME ADJUSTMENT THIS CHANGE:	PREVIOUSLY APPROVED TIME ADJUSTMENTS:	PERCENTAGE TIME ADJUSTED (Including this change)	TOTAL # OF UNRECONCILED DEFERRED TIME (Including this change)
_____ DAY(S)	_____ DAY(S)	_____ DAY(S)	_____ %	_____

THIS CHANGE ORDER PROVIDES FOR (Use additional pages as needed):

The contractor has requested to change water source from using a domestic water source to using a non-potable water source for construction watering.

Reason for Change

Governor Brown issued a State of Emergency declaration on January 17, 2014 because of the current drought in California. The emergency declaration includes the provision that state agencies, led by the Department of General Services, will immediately implement water use reduction plans for all state facilities. These plans will include immediate water conservation actions.

The Department of Public Health has declared "severe water shortage areas," including portions of Fresno, Madera, Mariposa, Kern, Amador, Mendocino, Nevada, Placer, and Santa Cruz counties, and the cities of Healdsburg and Cloverdale in Sonoma County.

The use of potable water is a waste or unreasonable use of domestic water under current drought conditions. Where non-potable water is available, it should be used to conserve domestic water to avoid future shortages.

To encourage the use of non-potable water instead of domestic water the state will share in the costs of changing water sources. Non-potable water must be either recycled water or non-potable water developed from other sources.

Concurrence

This change order is in accordance with Division of Construction CPD 14-1, dated March 4, 2014. FHWA gave blanket approval for this change on February 12, 2014.

Method of Payment*Use for Agreed Price*

Agreed lump sum price of \$ _____. The agreed lump sum price is based on a force account analysis filed in the project records, and represents the state sharing 50-50 with the contractor the difference between the costs as planned to use domestic water versus the cost to use non-potable water.

Use for Extra Work

Extra work at force account based on the state sharing 50-50 with the contractor the difference between the costs as planned to use domestic water versus the cost to use non-potable water.

Time Adjustment

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CHANGE ORDER NUMBER	SUPPLEMENT NO	CONTRACT NUMBER

No time adjustment due to this change order for changing source of water.

CONCURRED BY:		ESTIMATE OF COST	
CONSTRUCTION ENGINEER/BRIDGE ENGINEER	DATE	ITEMS	
		THIS REQUEST	TOTAL TO DATE
PROJECT ENGINEER	DATE	FORCE ACCOUNT	
		AGREED PRICE	
PROJECT MANAGER	DATE	ADJUSTMENT	
		TOTAL	\$0.00 \$0.00
FHWA REP.	DATE	FEDERAL PARTICIPATION	
		<input type="checkbox"/> PARTICIPATING <input type="checkbox"/> PARTICIPATING IN PART <input type="checkbox"/> NONE	
ENVIRONMENTAL	DATE	<input type="checkbox"/> NON-PARTICIPATING (Maintenance) <input type="checkbox"/> NON-PARTICIPATING	
OTHER (SPECIFY)	DATE	FEDERAL SEGREGATION (If more than one funding source or P.I.P. type)	
		<input type="checkbox"/> CHANGE ORDER FUNDED PER CONTRACT <input type="checkbox"/> CHANGE ORDER FUNDED AS FOLLOWS	
	DATE	FEDERAL FUNDING SOURCE	PERCENT
HQ OR DISTRICT PRIOR APPROVAL BY	DATE		
RESIDENT ENGINEER SIGNATURE	DATE		