

CHANGE ORDER MEMORANDUM

CEM-4903 (REV 06/2016)

Page 1 of 2

DATE _____

TO			FILE	
FROM			CONTRACT NO. _____	
			CO-RTE-PM _____	
			FED NO. _____	
CHANGE ORDER NO.	SUPPLEMENT NO.	CATEGORY CODE	CONTINGENCY BALANCE (Including this change)	
			\$ _____	
CHANGE ORDER AMOUNT			HEADQUARTERS APPROVAL REQUIRED?	
\$ _____ <input type="checkbox"/> INCREASE <input type="checkbox"/> DECREASE			<input type="checkbox"/> YES <input type="checkbox"/> NO	
SUPPLEMENTAL FUNDS PROVIDED			IS THIS REQUEST IN ACCORDANCE WITH ENVIRONMENTAL DOCUMENTS?	
\$ _____			<input type="checkbox"/> YES <input type="checkbox"/> NO	
ORIGINAL CONTRACT TIME:	TIME ADJUSTMENT THIS CHANGE:	PREVIOUSLY APPROVED TIME ADJUSTMENTS:	PERCENTAGE TIME ADJUSTED (Including this change)	TOTAL # OF UNRECONCILED DEFERRED TIME (Including this change)
_____ DAY(S)	_____ DAY(S)	_____ DAY(S)	_____ %	_____

THIS CHANGE ORDER PROVIDES FOR (Use additional pages as needed):

Furnish and install Project Funding Identification C47C(CA) signs for projects funded by the Road Repair and Accountability Act of 2017 (SB-1). Project funding identification sign installation should be completed as soon as possible for projects already under construction.

Reason for Change

The Division of Traffic Operations has adopted a new project funding identification sign for use on projects with funding provided by Road Repair and Accountability Act of 2017 (SB-1). Because the majority of the funding covers "Fix-it-First" highway repairs, funding signs will be placed on projects such as pavement preservation, hot mix asphalt resurfacing, and striping projects.

Standard special provision 12-3.11 has been revised to include SB-1 project funding signs, and details have been created for the SB-1 project funding identification signs. This change order implements the new sign requirements on SB-1 funded projects that were advertised without the revised standard special provision.

Concurrence

This change order is in accordance with Division of Construction CPD 18-2, dated March 12, 2018.

Method of Payment

Use for Agreed Unit Price

Extra Work at Agreed Unit Price:

The agreed extra work at unit price of \$ <unit price> is based on a force account analysis filed in the project records, and represents the costs for furnishing and installing Project Funding Identification C47C(CA) signs.

Estimated Extra Work at Agreed Unit Price total \$ _____.

Use for Extra Work at Force Account, for striping projects add relocation if required.

Extra Work at Force Account:

For furnishing and installing Project Funding Identification C47C(CA) signs, the contractor will be compensated on a force account basis.

Estimated Extra Work at Force Account total \$ _____.

Time Adjustment

This change order will not affect the controlling activity; therefore, no time adjustment is warranted.

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CHANGE ORDER NUMBER _____

SUPPLEMENT NO _____

CONTRACT NUMBER _____

CONCURRED BY:		ESTIMATE OF COST	
CONSTRUCTION ENGINEER/BRIDGE ENGINEER	DATE	THIS REQUEST	TOTAL TO DATE
PROJECT ENGINEER	DATE	ITEMS	
PROJECT MANAGER	DATE	FORCE ACCOUNT	
		AGREED PRICE	
		ADJUSTMENT	
		TOTAL	\$0.00
FHWA REP.		FEDERAL PARTICIPATION	
ENVIRONMENTAL	DATE	<input type="checkbox"/> PARTICIPATING	<input type="checkbox"/> PARTICIPATING IN PART <input type="checkbox"/> NONE
MAINTENANCE	DATE	<input type="checkbox"/> NON-PARTICIPATING (Maintenance)	<input type="checkbox"/> NON-PARTICIPATING
OTHER (SPECIFY)	DATE	FEDERAL SEGREGATION (If more than one funding source or P.I.P. type)	
HQ OR DISTRICT PRIOR APPROVAL BY	DATE	<input type="checkbox"/> CHANGE ORDER FUNDED PER CONTRACT <input type="checkbox"/> CHANGE ORDER FUNDED AS FOLLOWS	
RESIDENT ENGINEER SIGNATURE	DATE	FEDERAL FUNDING SOURCE	PERCENT