Questions and Answers for April 12, 2012 SMARTS webinar

Q: Is the webinar being recorded for viewing by those who could not attend today?
A: Yes, it is posted at http://www.dot.ca.gov/hq/construc/stormwater/swppp_training.html (press CTRL+Click to follow the link). A copy of the slide presentation and the SMARTS manual will also be posted in the same location.

Q: Is that the business name = to organization id?
A: Each unique business will have its own organization name. For construction contracts, the SMARTS organization or business will be the Caltrans District the project is located.

Q: Could you please confirm if the contractor could be a DS or DEP or not?
A: The contractor cannot be a DS or a DEP. CPB 12-2 specifically states "The contractor must not be designated as either an Approved Signatory or a DEP for a Caltrans project".

Q: WHO Reports Discharges for Oversight and Encroachment Permit Projects? Should the Permit Inspector/SWC in Permits have a DEP role?
A: This SMARTS webinar does not address Oversight and Encroachment Permit Projects. Seek guidance from those functional units for an answer.

Q: If the district filled a NOC prior to April 1 (say sometime last year) and the project is awarded after April 1, does the project need to file through SMARTS?
A: Yes, see New Procedures on the second page of CPB 12-2, which states "For projects awarded after April 1, 2012, requests to start construction under the CGP (enrolling under the permit), requests for termination of a project under the CGP and interim reporting will be performed through SMARTS".

Q: Our DD has delegated the LRP role to the Construction Deputy- can the Deputy now designate a back-up LRP as well?
A: Yes, the LRP can designate or link up to three backup LRPs.

Q: How is the organization id created?
A: The organization ID is created by SMARTS when the LRP first enters the business name and other details.

Q: Can projects be set up ahead of time so that the NPDES/Stormwater unit info is already uploaded when Construction gets the project assigned?
A:Yes, an LRP, DES or AS can enter the SMARTS system and upload NOI application information any time, the certification is to be done only by the AS/RE or LRP.

Q: What was the link that we can get this manual that you are going through? I missed it when you told us.
A: Webinar materials are available at.
http://www.dot.ca.gov/hq/construc/stormwater/swppp_training.html

Q: Can the project area be shown if it goes through multiple counties?
A: Caltrans construction contracts often cross county lines. SMARTS can still be used if this is the case.

Q: or should the coordinate county be used if multiple counties?
A: Use the coordinate county.

Q: Post Mile Marker - Begin, End, or location of Lat/Log?
A: Use the post mile of the location of the lat/long.

Q: We have linear projects - supplying one Lat/Log location could fall anywhere in the project. Do have guidance?
A: Use the latitude/longitude at the center of project.

Q: When we first sign up for an account, we won't know if we are the AS or the DEP. What should we do?
A: Determine your role before signing up as a user.

Q: When is WDID # issued?
A: Individual construction contracts are not assigned a WDID#, rather, SMARTS assigns each unique project a project id.

Q: I have a project started about 6 months ago,When I start entering it into SMARTS, do I need to submit all the inspection reports, REAPS, etc. into SMARTS or I will start entering data from SMARTS start date.
A: Yes.

Q: Where do I get organization ID?
A: Each Caltrans district will have its own organization id created by SMARTS.

Q: If the AS needs a CEM2006, do the backup LRPs need that form as well?
A: There are no requirements for backup LRP designation other than the SMARTS process.

Q: What about job that grandfather into new permit will it be in the smart system
A: As stated in CPB 12-2, for projects awarded after April 12, 2012, requests to start construction under the GCP (enrolling under the permit)…. Will be performed through SMARTS.   Use that date the project awarded to determine if you should enroll using SMARTS.

Q: Since the LRP and AS are the only ones that can certify the NOI, are they the only ones that can create a NOI or can a DS enter the data and send to LRP/AS for certification?
A: The DEP or AS can do the data entry for an NOI, however, only LRP or AS can certify the application.

Q: When we first sign up for a brand new login and password, how would we know what our role is on a Caltrans project?
A: Determine your role before signing up as a user.

Q: Is submitting ad hoc report certification by RE that it is correct?
A: Only the AS and LRP can certify an Ad Hoc report.

Q: REs should be advised to do screen captures of the annual report tabs, because the annual report cannot be printed from SMARTS.
A: Thank you for the comment.

Q: If a life of project is<3 month, do we need to submit an Annual report for this project?
A: No.

Q: Is there a limit on the number of AS's or DEP's?
A: Not that we know of.

Q: If the project has erosivity waiver than do we need to file NOI or NOT
A: For projects with erosivity waivers, there is no need to submit an NOI or NOT, however, the first few steps of the waiver application process take place in the NOI tab

Q: CT pay contractor for annual report and CT needs to reenter annual report to SMARTS? What product is the Contractor paid for?
A: The contractor is paid to submit the annual report to Caltrans.

Q: Are you planning to share a link to the SMARTS Manual in the SWRCB stormwater Caltrans Tab?
A: No.

Q: The LRP for Caltrans Utility Relocation activity should be the utility owner. For Utility relocation directed by Caltrans should the Caltrans RE be the authorized Signatory as well?
A: The specifics regarding regarding ROW utility relocation projects are not part of the manual scope.

Q. Does the LRP have the authority to remove the contractor's WPMC from the job-site?
A: The authority to remove the contractor's WPMC from the job-site is not a SMARTS related issue.

Q: SMARTS user manual does not include step 2.6?
A: Correct.